

**THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY
HYDERABAD, INDIA**

PROFICIENCY CUM PROFESSIONAL DEVELOPMENT COURSE FOR TEACHERS OF ENGLISH

The four-week training programme is meant for school/college teachers of English who have reasonably good proficiency in Listening, Reading, Speaking & Writing skills and have at least two years experience of teaching English. It aims to develop teachers' proficiency in English and to provide professional training.

AIMS

The overall aim of the course is to

- raise the teachers' proficiency levels to enhance their self-confidence and self-image
- to sensitize them to different approaches to teaching English as a foreign language
- to enable them to adopt effective techniques for improving the learners' language skills (reading, writing, listening, speaking, study skills, knowledge of grammar and vocabulary)
- to adapt teaching to suit individual learner needs/different learning situations
- to use tests as an effective means of assessing the overall teaching/learning experience

OBJECTIVES

The specific objectives of the **proficiency module** are to enable teachers to:

- develop their grammatical competence
- enrich their vocabulary
- understand a variety of spoken texts
- speak fluently in a variety of work related contexts
- read and understand different kinds of written texts
- write effectively to meet professional needs (e.g. letters, short reports, project report, appraisals, etc)

The specific objectives of the **training module** are to enable teachers to:

- understand different approaches to teaching English
- be sensitive to learner needs in order to adopt learner centred teaching techniques
- analyse the textbook to understand the underlying approaches
- supplement the textbook with additional print and media inputs
- adapt classroom techniques to suit different situations
- design and use tests for effective analysis of learner progress

CONTENT AND METHODOLOGY

The curriculum is designed to allow for the varying age, linguistic and work experience of the trainees. It aims to integrate trainees' experiential knowledge into the training practices adopted and also aims at flexibility to suit the needs of different groups.

The teaching methodology includes individual study, group work, pair work, discussions, workshops, short lectures and assignments and projects. Peer teaching sessions will be organized to help teachers practice what they have learned.

The course is of 4 weeks duration. The **100 classroom hours** allotted to the course (5 hours a day x 5 days a week for four weeks=100) are broadly divided into:

Proficiency module (1 – 2 weeks depending on the proficiency levels of the participants)

Topics:

- oral communication (including listening, speaking, phonetics)
- grammar
- advanced reading
- advanced writing
- vocabulary
- presentation skills

Professional Training (3 – 4 weeks)

Topics:

- approaches/methods/techniques to language teaching
- classroom management
- testing and evaluation
- materials development
- text book analysis
- observation and analysis of video/audio lessons
- lesson planning
- peer teaching
- observation and discussion of peer teaching
- visit to local schools/classroom teaching
- project work

EVALUATION

This would involve continuous assessment of performance based on classroom activities. Feedback will be given on each activity. There will be an end-of-course comprehensive test to evaluate learner progress on the course. Evaluation of practicum will be done during the peer teaching /classroom teaching sessions.