

附件 2:

中国政府奖学金申请材料清单

中国政府奖学金生的遴选工作已经开始，符合条件的申请人须向有关受理部门提出申请，可通过留学中国网 (www.campuschina.org) 了解各奖学金项目介绍、申请办法及流程、中国高校介绍等信息。

申请条件

1. 非中国籍公民，身体健康；
2. 学历和年龄要求：
 - 申请攻读学士学位者，应当具有高中毕业同等学力，学习成绩优秀，年龄一般不超过 25 周岁；
 - 申请攻读硕士学位者，应当具有学士学位或同等学力，学习成绩优秀，年龄一般不超过 35 周岁；
 - 申请攻读博士学位者，应当具有硕士学位或同等学力，学习成绩优秀，年龄一般不超过 40 周岁；
 - 普通进修生入学时应当具有高中毕业以上学历，年龄一般不超过 45 周岁；
 - 高级进修生入学时应当具有硕士以上学位或副教授以上职称，年龄一般不超过 50 周岁。

申请材料

1. 《中国政府奖学金申请表》(中文或英文填写)；
2. 护照首页。申请人须提交有效期晚于 2022 年 3 月 1 日本人普通护照的首页清晰扫描件，如现持有护照有效期不符合要求，请及时换发新护照。对于因客观原因无法在提交申请前办理护照的申请人，经受理机构允许后，可提交包含本人“英文姓名、性别、国籍、出生日期”等信息的有效证件或证明文件。
3. 经过公证的最高学历证明。如申请人为在校学生，须提交本人就读学校出具的预计毕业证明或在学证明。
4. 学习成绩单。中英文以外文本须附经公证的中文或英文的译文；
5. 来华学习或研究计划。(本科生不少于 200 字，进修生不少于 500 字，研究生不少于 800 字)，用中文或英文书写；
6. 推荐信。申请攻读硕士、博士学位者和申请作为高级进修生来华学习者，须提交两名教授或副教授的推荐信，用中文或英文书写；
7. 申请学习音乐专业的学生须提交本人作品；申请学习美术专业的学生，须提供本人 2 张素描画、2 张色彩画以及 2 张其它作品；
8. 年龄不满 18 周岁的申请人，须提交在华法定监护人的相关法律文件；
9. 来华学习时间超过 6 个月的申请人，须提交《外国人体格检查表》复印件(原件自行保存，此表格由中国卫生检疫部门统一印制，须英文填写)。申请人应严格按照《外国人体格检查表》中要求的项目进行检查。缺项、未贴有本人照片或照片上未盖骑缝章、无医师和医院签字盖章的《外国人体格检查表》无效。检查结果有效期为 6 个月；
10. 无犯罪记录证明。申请人须提交由所在地公安机关出具的有效期限内的无犯罪记录证明，通常应为提交申请之日前 6 个月以内的证明文件。

以下材料建议提供:

1. 中国政府奖学金生接收院校出具的预录取通知书；
2. 语言能力证明。如 HSK 成绩报告，雅思或托福成绩单。

注意：所有通过系统上传的材料须清晰、真实、有效。建议申请人使用专业设备扫描需提交的有关文件，因上传材料不清晰或不可识别造成的后果由申请人承担。

Chinese Government Scholarship Application

Chinese Government Scholarship is now open for application. Online application and the corresponding application documents should be submitted to application receiving agency. For more information, please refer to www.campuschina.org

Eligibility: To be eligible, applicants must

- be a citizen of a country other than the People's Republic of China, and be in good health.
- be a high school graduate under the age of 25 when applying for undergraduate programs;
- be a bachelor's degree holder under the age of 35 when applying for master's programs;
- be a master's degree holder under the age of 40 when applying for doctoral programs;
- be a high school graduate (at least) under the age of 45 when applying for general scholar programs;
- be a master's degree holder or an associate professor (or above) under the age of 50 when applying for senior scholar programs.

Application Documents

- a) Application Form for Chinese Government Scholarship (in Chinese or English).
- b) Copy of Passport Home Page: Applicant shall submit a clear scanned copy of his/her ordinary passport with validity later than March 1, 2022. If the validity of the current passport does not meet the requirement, please apply for a new passport before submitting the application. For applicants who cannot apply for passports before submitting their applications due to objective reasons, with the permission of dispatching authorities, they may submit scanned copy of identity certificates or official documents containing the applicants' "English name, Gender, Nationality, Date of Birth" and other information.
- c) Notarized highest diploma: Prospective diploma winners must submit official proof of student status by their current school. Documents in languages other than Chinese or English must be attached with notarized Chinese or English translations.
- d) Academic transcripts: Transcripts in languages other than Chinese or English must be attached with notarized Chinese or English translations.
- e) A Study Plan or Research Proposal in Chinese or English. (A minimum of 200 words for undergraduates, 500 words for non-degree students, and 800 words for postgraduates.)
- f) Recommendation letters: Applicants for graduate programs or senior scholar programs must submit two letters of recommendation in Chinese or English from professors or associate professors.
- g) Applicants for music studies are requested to submit their own works. Applicants for fine arts programs must submit their own works which include two sketches, two color paintings and two other works.
- h) Applicants under the age of 18 should submit the valid documents of their legal guardians in China.
- i) Applicants planning to stay in China for more than 6 months must submit a photocopy of the Foreigner Physical Examination Form completed in English (the original copy should be kept by the applicant. The form is designed by the Chinese quarantine authority and can be obtained from the dispatching authority. The physical examinations must cover all the items listed in the Foreigner Physical Examination Form. Incomplete records or those without the signature of the attending physician, the official stamp of the hospital or a sealed photograph of the applicants are invalid. Please select the appropriate time to take physical examination as the result is valid for only 6 months.
- j) Non-criminal record report. The applicant shall submit a valid certificate of Non-Criminal Record issued by the local public security authority, usually issued within 6 months prior to the submission date of the application.

Please submit the following documents if applicable

- k) Pre-admission Letter from Chinese Government Scholarship universities.
- l) Language qualification certificate. e.g., HSK certificates, IELTS or TOFEL report.

Reminder: All uploaded supporting documents must be clear, authentic and valid. Applicants are recommended to use professional device to scan the relevant documents. Applicants shall bear the consequences caused by unclear or unidentifiable uploaded materials.

驻哥伦比亚使馆

中国政府奖学金来华留学管理信息系统操作流程

-适用于申请人

申请人开始奖学金申请前，请仔细阅读以下操作流程。

第 1 步： 访问“留学中国”网站，点击“中国政府奖学金来华留学管理信息系统”图标进入申请系统。

“留学中国”网站链接：<http://www.campuschina.org>

点击【学生注册】按钮，注册账户。注册成功后，使用注册的账户登录系统。

第 2 步：录入申请人“个人资料”。 点击【编辑个人资料】开始录入个人资料，逐项完成个人资料的录入，并验证保存。完成个人资料录入后，点击【完成】返回上一界面，开始录入个人申请信息。申请人须在完成个人资料录入后，方可开始填写申请信息。

第 3 步：选择正确的“留学项目种类”。

请选择“A类”留学项目种类。

第 4 步：填写正确的“受理机构编号”。

您的受理机构编号为：1701

“留学项目种类”和“受理机构编号”两者彼此关联，均为“中国政府奖学金来华留学管理信息系统”中的必填内容。

申请人填写后，系统会自动显示所填写的代码代表的受理部门的名称。留学项目种类和受理机构编号存在对应关系，如果填写错误，奖学金受理部门将无法收到在线申请信息。

第 5 步：填写“申请信息”。

完成上述操作后，录入“语言能力及学习计划”并上传“补充材料”，直至点击【提交】完成申请。

提交申请前请仔细检查各项信息及补充材料，请确保信息及材料的正确性、真实性。

“A类申请”的申请人填写学习计划时，系统将根据申请人选择的“学生类别、授课语言及专业”匹配具备招生条件的院校，申请人仅能从中进行选择。如对学校开设专业情况有疑问，请访问以下链接。

<http://www.campuschina.org/zh/universities/index.html>

如果对“学科门类”有疑问，可从“帮助”菜单下载“专业对照表”。

第 6 步：申请一经提交，申请人将无法修改“个人资料”及“申请信息”。申请被受理前，申请人可通过点击【撤销】撤回已提交申请，并进行修改。申请被撤回后，申请人须在编辑后再次提交，否则该申请将无法被受理。申请被受理后，申请人将无法撤回该申请。

第 7 步：点击“打印申请”下载申请表。

第 8 步：按照受理机构要求提交奖学金申请。

国家留学基金管理委员会未委托任何个人或中介代为受理中国政府奖学金申请，申请人务必通过官方受理机构提交奖学金申请，避免上当受骗。以下为国家留学基金管理委员会发布来华留学相关信息的唯一官方网站，请广大申请人注意甄别虚假信息。

<http://www.campuschina.org/>

备注：

未填写正确“受理机构编号”的申请将无法受理。

注意：建议使用火狐或 IE 11 浏览器，如果使用 IE 浏览器，请去掉浏览器的“兼容性视图模式”后使用。

申请人须使用中文或英文完成全部申请信息的填写。

Information System (CGSIS)

-For Applicants

Please carefully read the instructions before applying for the scholarship.

Step 1: Visit “CSC Study in China” website and click “Scholarship Application for Students” at <http://www.campuschina.org>

Register an account through **[CREATE AN ACCOUNT]** and login with your account.

Step 2: Input Personal Details. Click “**Edit Personal Details**” and finish inputting personal details by filling in all the information, verifying and saving the information. After the completion of this section, return to the previous page by clicking “Finish” and start filling in your application information.

Step 3: Select the correct “Program Category”.

Please select Program Category “**Type A**”.

Step 4: Input the correct Agency Number.

Your Agency Number is: 1701

Program Category and **Agency Number** are directly matched, both are mandatory for online application.

After inputting agency number, the matched agency name will automatically show on the page. As **Program Category** and **Agency Number** are directly matched, application processing authorities will not receive your online application if the program category or agency number are not correct.

Step 5: Input Application Information

Next, please move on to the section of “Language Proficiency and Study Plan” and upload “Supporting Documents” as requested, then click “Submit” to complete the application. Check each part of your application carefully before submission. Please make sure that all the information and uploaded documents are valid and accurate.

When applicants of “Type A” application choose the “Preferences of Institutes”, system will automatically match the available universities according to the selected “Student Category, Preferred teaching language and Major Applying for”. With any inquiry concerning

the available majors of each university, please visit the following website.

<http://www.campuschina.org/universities/index.html>

“Catalog of Discipline Field, First-level Discipline, Specialty” is available from the “Help”, applicants could download the file to identify the relation between Discipline and Major.

Step 6: Once submitted, amendment cannot be made on “Personal Details” and “Application Information”. Before the application being processed by the processing authorities, applicant can revoke the submitted application by clicking “Withdraw” and edit the application. After revoking the application, applicant must submit at second time after re-editing, or the application will not be processed. Once the application is processed, application cannot be revoked.

Step 7: Click “Print the Application Form” and download the form.

Step 8: Submit scholarship application under the requirements of the dispatching authorities (or application processing agency)

China Scholarship Council never entrust any individual or intermediary agent to process Chinese government scholarship applications. Kindly remind that all applicants to directly submit your scholarship applications through official dispatching authorities, avoiding being deceived. The website below is the only official website that China Scholarship Council publishing Study in China information, please do not trust information from any other portals or sources.

<http://www.campuschina.org/>

Notes: Application with incorrect **Agency Number** will not be processed.

Please use Firefox or Internet Explorer (11.0).

For applicants using Internet Explorer, please close the “compatible view mode” function ahead of editing.

Please fill in all application information in Chinese or English.